

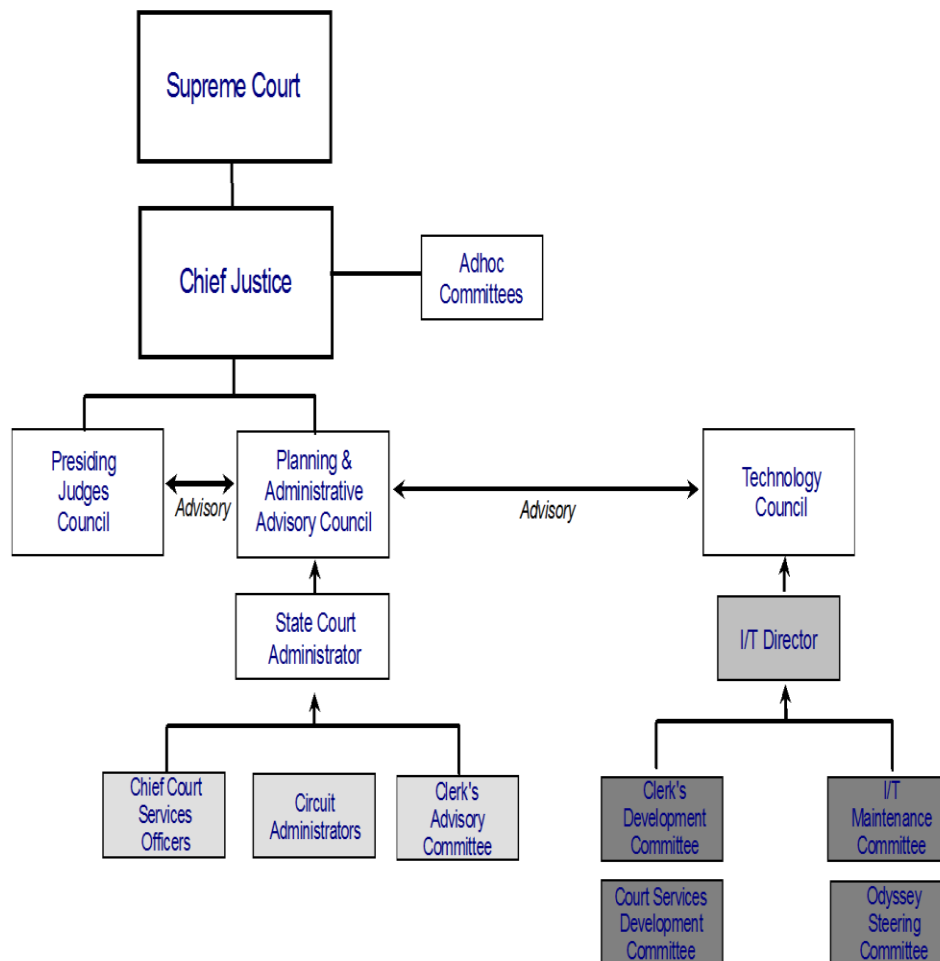
# Councils and Committees

Updated: July 8, 2013

---

# UJS

## Committee Workflow Chart



Policy Groups  Business Groups  Business Technology Group  Technology Groups

Rev. 07/06/2011

# Table of Contents

Planning and Administrative Advisory Council .....	1
Presiding Judges Council.....	2
Clerks Advisory Council .....	3
UJS Technology Council.....	4
Clerk of Court Application Development Committee (CDC).....	5
Court Services Application Development Committee (CSDC).....	6
I/T Maintenance Committee (ITMC).....	7
Odyssey (Case Management System) Project Steering Committee .....	8
Chief Court Services Officers.....	9
Circuit Administrators .....	10

## Addendum

Benchbook Committee.....	11
Board of Bar Examiners.....	12
Board of Pardons and Paroles.....	13
Child Support Commission.....	14
Child Support Referees Task Force.....	15
Commission on Equal Access to Our Courts .....	16
Corrections Commission.....	17
Council of Juvenile Services .....	19
Court Appointed Special Advocates Commission.....	21
Court Improvement Program Committee.....	22
Court Reporter Committee.....	23
Crime Victim's Compensation Commission.....	24
Disciplinary Board of the State Bar of South Dakota.....	25

Discipline Review Board.....	26
Drug Courts Advisory Council.....	27
Emergency Preparedness Committee .....	29
Fine and Bond Committee.....	30
Government Openness Task Force.....	31
Interstate Compact for Adult Offender Supervision State Council.....	33
Judges' Association.....	35
Judicial-Bar Liaison Committee.....	36
Judicial Ethics Commission – State Bar .....	37
Judicial Qualifications Commission.....	38
Judicial Training Committee.....	39
Legal Services Committee, State Bar .....	40
Legal Services Task Force .....	41
Mental Health Planning and Coordination Advisory Council.....	42
Self-Represented Litigant / Pro Se Litigation Committee .....	43
South Dakota Council for the Interstate Commission for Juveniles .....	44
South Dakota Retirement Board.....	46
Teen Driving Safety Task Force .....	47
Visitation Grant Advisory Group.....	49

---

# Planning and Administrative Advisory Council

**Mission Statement:** The PAAC is the Supreme Court's Planning and Administrative Advisory Council. It exists to provide leadership to the Supreme Court, circuit courts, and the State Court Administrator's Office on best practices and consistent business policies that affect internal court operations, resources, and priorities; to advise them on long-term statewide planning for the UJS; and to recommend system-wide responses to changing expectations of the judicial environment, such as future trends, technological developments, economic and societal patterns, and shifting demographics. PAAC will work in concert with the Supreme Court's Technology Council and the Presiding Judges' Council to offer recommendations that will allow the UJS to anticipate and address those areas in a clear, active, and well-coordinated manner.

## **Membership:**

Chaired by Justice Glen Severson; Vice-Chair is Presiding Judge Warren Johnson. SCA is advisory and voting member.

Tim Tucker, Presiding Judge	Jeff Davis, Presiding Judge
Scott Myren, Circuit Judge	Alan Dietrich, Magistrate Judge
Gary Moen, Chief Court Services Officer	Carol Foster, Clerk of Court
Barb McKean, Clerk of Court	Kristi Brandt, Court Reporter
Karl Thoennes, Circuit Administrator	Heather Covey, Circuit Administrator
Shirley Jameson-Fergel, Clerk of the S.D. Supreme Court	Jerry Hofer, Court Services Officer
Natalie Damgaard, Magistrate Judge	Heidi Linngren, Magistrate Judge
Patricia Duggan, State Court Administrator. Member and Advisory	

**Appointment:** Appointed by Chief Justice

**Term of Appointment:** Four year appointment, subject to reappointment

**Meetings:** Two times a year minimum and as needed

**Staff:** SCAO senior staff as needed

---

# Presiding Judges Council

**Mission Statement:** As per SDCL 16-2-21, the presiding judges have administrative supervision and authority over the operation of the circuit courts, the courts of limited jurisdiction, and clerks and other personnel in the circuit.

**Membership:** Presiding Judge from each circuit

- 1<sup>st</sup> Circuit - Steven Jensen
- 2<sup>nd</sup> Circuit - Larry Long
- 3<sup>rd</sup> Circuit - Tim Tucker
- 4<sup>th</sup> Circuit - Warren Johnson, Chair
- 5<sup>th</sup> Circuit - Jack Von Wald
- 6<sup>th</sup> Circuit - John Brown
- 7<sup>th</sup> Circuit - Jeff Davis

**Appointment:** Appointed by Chief Justice

**Term of Appointment:** Determined by Chief Justice

**Meetings:** Four times a year

**Staff:** State Court Administrator and senior staff as needed

---

# Clerks Advisory Council

**Mission Statement:** The mission of the Clerks Advisory group is to provide recommendations on procedural guidelines for clerks of court; identify and solve problems that arise in the performance of clerk functions, improve communications between clerks, presiding judges and administration; and develop a better working relationship with all components of the UJS.

**Membership:**

1st Circuit Dorene Winckler (Douglas County) and Jody Johnson  
(Yankton County)

2nd Circuit Suzanne Folk (Minnehaha County) and Kim Erickson  
(Minnehaha County)

3rd Circuit Marci Stevens (Hand County) and Ann Hazuka  
(Beadle County)

4th Circuit Lane Keil (Meade County) and Karen Teigen  
(Harding County)

5th Circuit Carrie Hinrichs (Day County) and Marla Zastrow  
(Brown County)

6th Circuit Marsha Hodge (Tripp County) and Andrea Wade (Mellette  
County)

7th Circuit Ranae Truman (Pennington County) and Debbie Salzsieder  
(Custer County)

**Appointment:** Appointed by Presiding Judge

**Term of Appointment:** As appointed by Presiding Judge

**Meetings:** Quarterly

**Staff:** SCAO

---

# Technology Council

**Mission Statement:** The Technology Council is the Supreme Court's Advisory Council on technology-related issues. It exists to provide leadership to the Supreme Court, circuit courts, and the State Court Administrator's Office by (1) conducting a thorough evaluation of all existing and proposed UJS information systems and technical applications; (2) overseeing the development of new systems and applications as needed; and (3) setting priorities for providing technological solutions to the UJS. The Technology Council will work in concert with the Supreme Court's Planning and Administrative Advisory Council (PAAC) and the Presiding Judges' Council to offer recommendations that will allow the UJS to anticipate and address technology-related issues in a clear, active, and well-coordinated manner.

**Definition:** The UJS Technology Council oversees the information technology investment for UJS. Members of the Technology Council are appointed by the Chief Justice. The Council will:

1. Provide strategic leadership for CMS and I/T operations of UJS through the alignment of I/T strategic objectives and activities with UJS business priorities as set by the Supreme Court, PAAC, and the Presiding Judges.
2. Prioritize I/T initiatives and resolve resource allocation issues based on project prioritization.
3. Ensure open communications between the I/T department and the other functional units of UJS so as to promote collaborative planning.

## **Membership:**

Justice John Konenkamp, Chair	James Gravett, Court Services Officer
SCA Patricia Duggan, Vice-Chair	Mona Weiger, Court Reporter
CDC Chair, Justice Glen Severson	Mike Pisciotta, Circuit Administrator
CSDC Chair, Justice Lori Wilbur	Amy Keimig, Clerk of Court
Patty DeVaney, Circuit Judge	Angie Gries, Clerk of Court
Shawn Pahlke, Magistrate Judge	Derrick Nedved, I/T Maintenance Chair
Mike Brumbaugh, CCSO	I/T and CMS Directors - advisory members

**Appointment:** Recommended by State Court Administrator and appointed by Chief Justice

**Term of Appointment:** Open ended

**Meetings:** Two per year minimum and as needed

**Staff:** SCAO



---

# UJS Technology

## Clerk of Court Application Development Committee (CDC formerly ROA)

**Mission Statement:** This committee works on major computer development projects relating to clerk of court offices. The committee was originally formed in 1998 and has assisted in the development of an online Protection Order System, a Juvenile Case Management System, conversion of a PC-based Register of Action (ROA) system to the UJS Integrated Database, development of a civil and small claims case management system, and re-write of a web-based Protection Order system. The UJS Technology Committee assigns new projects according to the UJS Long-Range Information Systems Plan (ISP) prepared by the UJS Technology Committee.

### **Membership:**

Justice Glen Severson, Chair	Shawn Sorenson, Butte County Clerk
Presiding Judge Jeff Davis, Vice Chair	VACANT
Mark Anderson, Magistrate Judge	Susan Compaan, Day County Clerk
Melissa Larsen, Union County Clerk	Karl Thoennes, Circuit Administrator
Andrea Wade, Mellette County Clerk	Stan Zolczynski, Pennington Co. Clerk
Tony Benning, Circuit Administrator	Marci Stevens, Hand County Clerk
Robin Houwman, Circuit Judge	Suzanne Folk, Minnehaha Co. Deputy Clerk
Tara Hicks, UJS Court Services Office	

**Appointment:** Appointed by State Court Administrator. Members rotate at the start of each new project.

**Term of Appointment:** By project

**Meetings:** Approximately three times a year on an as-needed basis.

**Staff:** SCAO

---

# UJS Technology

## Court Services Applications Development Committee (CSDC, formerly CATS)

**Mission Statement:** This committee works on major computer development projects relating to court services. It was originally formed in 1998 and has assisted in the development of an online Adult Probation System and in the conversion of the old “404” system to the UJS Integrated Database. New projects are assigned to this committee according to the UJS Long-Range Information Systems Plan (ISP) prepared by the UJS Technology Committee.

### **Membership:**

Justice Lori Wilbur, Chair  
Circuit Judge Vince Foley, Vice Chair  
Circuit Judge Mary Thorstenson  
Kim Allison, First Circuit Administrator  
James Gravett, 2nd Circuit CSO  
Chris Pankratz, Fourth Circuit CSO  
Mike Brumbaugh, Fifth Circuit CCSO  
Jon Moore, First Circuit CSO  
Kraig Archer, Fifth Circuit CSO  
VACANT, Sixth Circuit CSO  
Nicole Drew, Seventh Circuit CSO  
Carol Worth, Third Circuit CSO Secretary  
Jeff Norris, Seventh Circuit Deputy CSO  
Sharon Kraft, First Circuit Court Services Secretary  
Kathy Christenson, UJS Court Services Office

**Appointment:** Appointed by State Court Administrator. Members rotate at start of each new project.

**Term of Appointment:** By project

**Meetings:** Approximately three times a year on an as-needed basis

**Staff:** SCAO

---

## **I/T Maintenance Committee (ITMC)**

### **Membership:**

CCSO Derrick Nedved, Chair  
Karl Thoennes, Circuit Administrator, Vice Chair  
Tony Benning, Clerk of Court, CDC representative  
Ranae Truman, Clerk of Court, CAC representative  
Dorene Winckler, Clerk of Court (Douglas County)  
Marsha Hodge, Clerk of Court (Tripp County)  
LeAnn Birkeland, CCSO representative  
Pat Dringman, CSDC representative  
Amy Krueger, Court Services Officer  
Sharon Kraft, Court Services Support

### **Meetings:** As needed

**Staff:** Kathy Christenson, Trial Court Services  
Tara Hicks, Trial Court Services  
Nancy Anderson-Pahl, Business Analyst  
John Kayser, I/T Maintenance Supervisor  
Kent Grode, I/T Director  
I/T project managers as needed

---

## Odyssey (Case Management System) Project Steering Committee

The CMS Project Steering Committee tackles the non-technical areas of the development process. The Committee will recommend and approve uniform policies regarding case management practices referred by UJS Development committees and/or Circuit Administrators; recommend and approve solutions regarding differences between the case management system capabilities and UJS business practices; and oversee, recommend, and approve solutions relating to the case management system.

### **Membership:**

Justice John Konenkamp, Chair

Patricia Duggan, Vice Chair

Judge Steven Jensen, Presiding Judge, First Circuit (Rural Court)

Magistrate Alan Dietrich, Magistrate Judge, Second Circuit (Urban Court)

Tony Benning, Third Circuit Administrator

Derrick Nedved, CCSO, Fourth Circuit

Susan Compaan, Clerk of Court, Fifth Circuit

Judge Kathleen Trandahl, Circuit Judge, Sixth Circuit (Rural Court)

Judge Jeff Davis, Presiding Judge, Seventh Circuit (Urban Court)

**Meetings:** As needed

**Staff:** Kent Grode, IT Director

---

## Chief Court Services Officers

**Mission Statement:** The mission of the Chief Court Services Officers group is to provide leadership, counsel and management to the court services staff to ensure quality service by utilizing the best probation practices, while serving the Supreme Court, circuit courts, clients, victims and communities of the state of South Dakota.

**Membership:**

1 <sup>st</sup> Circuit	Charles Frieberg
2 <sup>nd</sup> Circuit	Chad Clark
3 <sup>rd</sup> Circuit	Gary Moen
4 <sup>th</sup> Circuit	Derrick Nedved
5 <sup>th</sup> Circuit	Garrett Ortmeier
6 <sup>th</sup> Circuit	Le Ann Birkeland
7 <sup>th</sup> Circuit	Judd Thompson

**Appointment:** Chief Court Services Officer from each circuit

**Term of Appointment:** Determined by Presiding Judge

**Meetings:** Four times a year and as needed

**Staff:** Director of Trial Court Services

---

# Circuit Administrators

**Mission Statement:** The mission of the circuit administrators group is to provide ongoing leadership and management of all non-judicial functions of the circuit court and to make recommendations to the State Court Administrator's Office and Presiding Judges Council regarding circuit court policies and procedures.

**Membership:** Administrator from each circuit

1 <sup>st</sup> Circuit	Kim Allison
2 <sup>nd</sup> Circuit	Karl Thoennes
3 <sup>rd</sup> Circuit	Joel Torgrude
4 <sup>th</sup> Circuit	Mike Pisciotta
5 <sup>th</sup> Circuit	Susan Compaan
6 <sup>th</sup> Circuit	Heather Covey, Chair
7 <sup>th</sup> Circuit	Kristi Erdman

**Appointment:** Appointed by Presiding Judge

**Term of Appointment:** Determined by Presiding Judge. Two-year term for chairperson.

**Meetings:** Four times a year minimum and as needed

**Staff:** SCAO

---

# Addendum

## **Benchbook Committee**

**Mission:** To provide assistance to South Dakota judges by updating and improving the Benchbook on a regular basis, while maintaining its utility as a quick reference organized in a checklist type format augmented by cites to key cases.

### **Membership:**

Justice Lori Wilbur, Co-Chair

Circuit Judge Glen Eng, Co-Chair

Circuit Judge Scott Myren, Co-Chair

The Co-Chairs request assistance from any other judges they need to work on particular areas in the Benchbook.

**Appointment:** Chief Justice

**Term of Appointment:**

**Meetings:** As needed

**Staff:** SCAO as needed



## **Board of Bar Examiners**

**Mission:** The Board of Bar Examiners shall be charged with the duty of administering the requirements for admission to practice law and shall have authority to adopt rules and regulations not inconsistent with this chapter, which shall become effective upon approval by the Supreme Court.

**Membership:** The Board of Bar Examiners shall consist of five members of the State Bar appointed by the Supreme Court. The court shall designate a chairman and the Clerk of the Supreme Court or an officer of the court so designated shall be the ex officio secretary of the board. No member shall be affiliated with a law school or engaged directly or indirectly in the preparation of applicants to practice law. SDCL 16-16-3.

Susan M. Sabers, Chair

Larry Von Wald

R. Alan Peterson

Jack H. Hieb

Marya Vrooman Tellinghuisen

**Appointment:** Supreme Court

**Term of Appointment:** Three years

**Meetings:** As needed

**Staff:** Chief of Legal Research

## Board of Pardons & Paroles

**Purpose:** The Board of Pardons and Paroles is a nine-member appointed board charged with the authority to make decisions of parole, the revocation of parole, and parole policy and procedure. SDCL 24-13-2.

**Membership:** Ed Ligtenberg, Executive Director

<u>Board Member</u>	<u>Appointing Authority</u>	<u>Residence</u>
David Nelson, Chair	Chief Justice	Sioux Falls
Kenneth Albers	Governor	Canton
Keith Bonenberger	Attorney General	Kadoka
Thomas E. Simmons	Chief Justice	Rapid City
Bill Grode	Governor	Rapid City
Debra Flute	Governor	Sisseton
Jack Hieb	Attorney General	Aberdeen
Kay Nikolas, Vice Chair	Chief Justice	Sisseton
Don Holloway	Attorney General	Rapid City

**Appointment:** Three appointed by the Governor, three appointed by the Attorney General, and three appointed by the South Dakota Supreme Court.

**Term of Appointment:** Four years

**Meetings:** At least once every three months in a public forum.

**Staff:** The Board of Pardons and Paroles is administered under the jurisdiction and direction of the Department of Corrections, but retains quasi-judicial, quasi-legislative, advisory and other non-administrative functions independent of the Department of Corrections.

## Child Support Commission

**Mission:** The South Dakota Commission on Child Support shall conduct a review of the support obligation laws as required by Section 25-7-6-12 of the South Dakota Codified Laws and submit a report to the governor and the legislature no later than December 31, 2012.

### **2012 Membership:**

Judge Patricia Riepel

Rick Cronin

Margaret Gillespie

Representative Brian Gosch

Senator Ried Holien

Thomas Lee

Gloria Miller

Gail Stoltenburg

**Appointment:** Section 667 of Title IV-D of the Social Security Act and Section 25-7-6.12 of the South Dakota Codified Laws requires the state to establish a State Commission on Child Support every 4 years to review the child support guidelines.. The Commission is appointed every 4 years by the Governor.

**Term of Appointment:** The Commission shall dissolve and cease to exist upon completion of its report to the governor and the legislature.

**Meetings:** As needed every 4 years.

**Staff:** Representatives from the Department of Social Services  
Representative from SCAO, Legal Counsel

## **Child Support Referees Task Force**

**Mission:** The Referees conduct hearings with the parents to determine a parent's child support obligation; their Findings of Fact and Conclusions of Law and Recommendations are submitted to the court for consideration. .

### **Membership:**

Thomas Keller, Sioux Falls  
Mary Lou Jorgensen, Sioux Falls  
Marcene Smith, De Smet  
Laurel Olson Eggers, Sioux Falls  
Timothy Dougherty, Sioux Falls  
Wanda Howey-Fox, Yankton  
Forrest Allred, Aberdeen  
Thomas Lee, Pierre  
Lee Ann Pierce, Brookings  
John Feehan, Rapid City  
Eric J. Strawn, Spearfish  
Randolph Stiles, Mitchell

**Term of Appointment:** As per contract

**Meetings:** Quarterly

**Staff:** SCAO Legal Counsel, Staff Attorney

## Commission on Equal Access to Our Courts

**Mission:** The Commission on Equal Access to Our Courts shall provide grants to nonprofit entities that are funded, or nonprofit entities contracting with nonprofit entities that are funded by the Legal Services Corporation, and deliver legal services to persons meeting income eligibility guidelines.

### **Membership:**

Circuit Judge John L. Brown  
Greg Sattizahn  
Cheryl Hanna  
Steve Cutler  
Mary McClure Bibby  
Tom Welk  
Tom G. Fritz

### **Appointing Authority**

Chief Justice  
Chief Justice  
Governor  
Governor  
Governor  
State Bar  
State Bar

**Appointment:** Two members appointed by the Chief Justice of the Supreme Court, two members appointed by the president of the State Bar of South Dakota, and three members appointed by the Governor.

**Term of Appointment:** Staggered terms initially. Thereafter, each appointment shall be for a term of three years, beginning on the first day of July.

## Corrections Commission

**Mission:** Assist the Department of Corrections in examining criminal justice issues, developing initiatives to address problems in corrections and the criminal justice system, and annually report on its activities to the Legislature, Governor, and Chief Justice of the Supreme Court.

### Membership:

<u>Commission Member</u>	<u>Representation</u>	<u>Appointing Authority</u>	<u>Residence</u>
Sen. Craig Tieszen, Chair	Senate Republican	Political party caucus leader	Rapid City
Rep. Lance Carson, Vice Chair	House Republican	Political party caucus leader	Mitchell
Sen. Jim Bradford	Senate Democrat	Political party caucus leader	Pine Ridge
Judge John Brown	Unified Judicial System	Chief Justice	Pierre
Judge Robin Houwman	Unified Judicial System	Chief Justice	Sioux Falls
Rep. Larry Lucas	House Democrat	Political party caucus leader	Mission
Timothy Bottum, Esq.	Board member for Abbott House and Mitchell Tech Institute.	Governor	Mitchell

David McGirr	Mayor, former police commissioner	Governor	Huron
Mark W. Anderson	Labor	Governor	Sioux Falls

**Appointment:** (1) Three members appointed by the Governor. The Governor shall appoint: one member from a list of three nominees provided by the Industry and Commerce Association of South Dakota; one member from a list of three nominees provided by the South Dakota Retailers Association; and one member representing labor; (2) Two senators, one from each political party, appointed by the respective political party caucus leader; (3) Two representatives, one from each political party, appointed by the respective political party caucus leader; and (4) Two members appointed by the Chief Justice of the Supreme Court.

**Term of Appointment:** At the pleasure of the appointing authority

**Meetings:** At least two times each year at the call of the Secretary of the Department of Corrections or the chair of the commission.

## Council of Juvenile Services

**Mission:** The Council of Juvenile Services shall be responsible for the following:

- (1) In conjunction with the secretary of the Department of Corrections, establish policy on how the formula grants program of the Juvenile Justice and Delinquency Prevention Act is to be administered in South Dakota;
- (2) Approve the state plan, and any modifications thereto, required by 223(a) of the Act prior to submission to the Office of Juvenile Justice and Delinquency Prevention;
- (3) Submit annual recommendations to the Governor and Legislature concerning the functions of the Council of Juvenile Services and the status of the state's compliance with the Act;
- (4) Approve or disapprove grant applications and other funding requests submitted to the Department of Corrections under §§ 1-15-27 to 1-15-31, inclusive, and assist with monitoring grants and other fund awards;
- (5) Assist the Department of Corrections in monitoring the state's compliance with the Act;
- (6) Study the coordination of the various juvenile intervention, prevention, treatment, and rehabilitation programs;
- (7) Study effective juvenile sentencing, adjudication, and diversion policies and provisions;
- (8) Make a special study of, and make an annual report to the Governor, the Unified Judicial System, and the Legislature by June thirtieth of each year concerning, the appropriate administration of and provision for children in need of supervision in this state;
- (9) Contact and seek regular input from juveniles currently under the jurisdiction of the juvenile justice system; and
- (10) Perform other such activities as determined by the Governor, the secretary of the Department of Corrections, or the Council of Juvenile Services.

### **Membership:**

Carol Twedt, Chair  
Judge Jeff Davis  
Aaron McGowan  
Elizabeth Heidelberger  
Gib Sudbeck

Nancy Allard  
Beth O'Toole  
Doug Herrmann  
Ella Rae Stone  
Grant Walker



Jason Goette  
Joanne Vitek  
Mike Leidholdt  
Tim Reisch  
Victor Erlacher

JC Chambers  
Karen Jeffries  
Susan Randall  
Trey Erickson  
Virgena Wieseler

**Appointment:** by the Governor

**Term of Appointment:** 3 year term

## Court Appointed Special Advocates Commission

**Mission:** To make awards through the grant program and to perform related functions as provided in this Act. The commission is administered and staffed by the UJS and consists of five residents of the state. SDCL 23-3-52.

**Membership:**

Judge Kathleen Trandahl  
Kimberly Max  
Kristie Fiegen  
Judge Karen Jeffries  
Jamie Reiff

**Appointing Authority:**

Chief Justice  
Chief Justice  
Governor  
Governor  
Governor

**Advisory:** UJS Director of Public Information; UJS Court Improvement Program Coordinator

**Appointment:** Governor appoints one member with experience in the duties of investigation of child abuse and neglect, one member who is a current or former SD legislator, and one member who has experience in issues of child abuse and neglect in a tribal setting. Chief Justice appoints one member who has a background in judiciary or legal services with experience and knowledge in abuse and neglect court proceedings and one member who has experience with providing treatment services to children who are victims of abuse and neglect.

**Term of Appointment:** Three years

**Meetings:** As necessary to carry out its functions

**Staff:** SCAO

## **Court Improvement Program Committee**

**Mission:** The committee assists in establishing goals and strategic planning related to child abuse and neglect in conjunction with the court improvement grants.

### **Membership:**

Presiding Judge Jeff Davis, Chair  
Scott Myren, Circuit Judge  
Susan Compaaan, Circuit Administrator  
Tony Benning, Community Representative  
Roxie Erickson, Deputy State's Attorney  
Becky Morlock Reeves, Attorney  
Virgena Wieseler, DSS Child Protection Office  
Vicki Burger, DSS Child Protection Office  
LuAnn Van Hunnik, DSS Child Protection Office  
Sharon Kallemeyn, Victim's Assistance, Office of State's Attorney  
Amy Benda, CASA Program  
Todd Schlekeway, Community Representative  
Dave Valandra, ICWA Office  
Captain Corey Brubakken, Law Enforcement Representative  
Dr. Melody Schopp, Secretary of SD Department of Education

**Appointment:** by the Chief Justice

**Term of Appointment:** Committee members will serve either three or five year terms

**Meetings:** As needed

**Staff:** SCAO

## **Court Reporter Committee**

**Mission:** Created in 2007, the committee's goal is to explore innovative ways to provide court reporting services and best recruit and retain qualified court reporters.

### **Membership:**

Presiding Judge Jeff Davis, Chair  
Michelle Palmer-Percy, Magistrate Judge  
Cynthia Weichmann, Court Reporter  
Mary Anne Meyer, Court Reporter  
Carla Bachand, Court Reporter  
Karl Thoennes, Circuit Administrator  
Susan Compaan, Circuit Administrator  
VACANT, Magistrate Judge  
Melissa Neville, Attorney

**Appointment:** Chief Justice

**Term of Appointment:** 4 years

**Meetings:** As needed

**Staff:** Human Resources Director

## Crime Victim's Compensation Commission

**Mission:** The commission shall:

- (1) Hear and determine claims for compensation as provided in § 23A-28B-3;
- (2) Promulgate rules, pursuant to chapter 1-26, governing conduct of hearings before the commission;
- (3) Assist the department in publicizing the availability of and procedures for obtaining compensation pursuant to the provisions of this chapter; and
- (4) Assist the department in developing, implementing and evaluating effective crime victim compensation policies and procedures.

**Membership:** Five residents of the state, three of whom shall be appointed by the Governor and confirmed by the senate as follows:

- (1) One member shall be a law enforcement officer with a minimum of five years experience in a law enforcement agency which has among its primary duties the investigation of violent crimes;
- (2) One member shall be a physician or a person who, in the opinion of the Governor, has experience or knowledge in the processing and evaluation of medical claims; and
- (3) One member shall be a person with experience in providing victim assistance services, either through employment with a governmental agency which provides such services or as an officer, employee, or volunteer of a nonprofit, charitable crime victims' organization established pursuant to the laws of this state.

One member of the commission shall be appointed by the Chief Justice of the State Supreme Court. One member of the commission shall be appointed by the Attorney General.

<b><u>Board Member</u></b>	<b><u>Appointing Authority</u></b>	<b><u>Experience</u></b>	<b><u>Residence</u></b>
Lynette Gordon	Chief Justice	Court Services Officer	Deadwood
Sharon Kallemyn	Attorney General		Rapid City
David DeJabet	Governor	Law Enforcement	Pierre
Judith Hines	Governor	Victim's Assistance	Brandon
Dr. Teresa Marts	Governor	Physician	Winner

**Appointment:** Three members appointed by the Governor, one member appointed by the Chief Justice and one member appointed by the Attorney General.

**Term of Appointment:** Three years

## **Disciplinary Board of the State Bar of South Dakota**

**Mission:** To investigate written complaints regarding a lawyer who has acted improperly or unethically. The Disciplinary Board sends a copy of the complaint to the lawyer and requires the lawyer to respond within a specified time period. When the response is received, the Board conducts a further investigation to determine whether the lawyer's conduct has violated the Rules of Professional Conduct.

### **Membership:**

Terry Hofer, Chair

Lisa K. Marso

Jon C. Sogn

Jennifer Trucano

Roger Tellinghuisen

Robert E. Hayes

Robert H. Miller (lay member)

Robert Frieberg, Counsel

Laurence Zastrow, Deputy Counsel

Thomas C. Barnett, Jr., Board Secretary

**Appointment:** Six appointed by State Bar and a lay member appointed by Chief Justice

**Term of Appointment:** One term of 5 years only.

**Meetings:** Four times a year and at Bar Convention and prior to the Judicial Conference

## Discipline Review Board

**Mission:** To provide a neutral forum in which an employee may seek review of a decision that demotes, suspends, or terminates that employee for cause, or for a decision that may place an employee in risk of harm. Created by the Supreme Court in March 1996, with adoption of UJS Personnel Rule 8.1.

**Membership:** Circuit judge, circuit administrator and a non-supervisory employee, no two from the same circuit.

Circuit Judge Mark Barnett, Chair  
Kristi Erdman, Circuit Administrator  
Jason Schneider, Court Services Officer

Alternates:

Warren Johnson, Presiding Judge  
Susan Compaan, Circuit Administrator  
Lori Antonsen, Deputy Clerk of Court

**Appointment:** Chief Justice

**Term of Appointment:** Four years

**Meetings:** As needed

**Staff:** SCAO

## Drug Courts Advisory Council

**Mission:** The mission of the Drug Court Advisory group is to provide recommendations on procedural guidelines for the drug courts; identify and solve problems that arise in the performance of drug court functions, improved communications between drug court staff, presiding judges and administration; and develop a better working relationship with all components of the UJS and with affiliated agencies and offices outside the UJS.

The Drug Court Liaison position was developed through start-up funding provided during the 2012 legislative session.

### **Appointment:**

Membership is comprised of one member from the Executive Branch, to be appointed by the Governor; the Secretary of the Department of Corrections or their designee; two members from the Legislative branch, one appointed by the Speaker of the House and one by the President Pro Tempore; and one States Attorney appointed by the President of the States Attorney Association.

The Chief Justice of the Supreme Court appoints members to the Council from the following entities: the Director of the Trial Court Services office, one statewide treatment provider, one Drug Court Judge, one DUI Court Judge, one Court Services Officer, and one defense attorney in a drug court.

The Chief Justice or his designee serves as Chair. The Chair only votes if there is a tie. The DUI/Drug Court Liaison is ex-officio and does not vote.

### **Membership:**

<b>Council Member</b>	<b>Appointing Authority</b>	<b>Experience</b>	<b>Residence</b>
Jim Seward	Governor	Governor's Counsel	Pierre
Denny Kaemingk	Governor	Corrections Secretary	Pierre
Aaron McGowen	Chief Justice	Minnehaha Co. States Attorney.	Sioux Falls
Rep. Dean Wink	Speaker of House	Legislator	Howes
Sen. Craig Tieszen	Senate President	Legislator	Rapid City
Nancy Allard	Chief Justice	Director, Trial	Pierre



		Court Services	
Noreen Plumage	Chief Justice	Drug Court Liaison	Pierre
Mary Wood-Fossen	Chief Justice	Northern Hills Alcohol And Drug treatment provider	Sturgis
Patricia Riepel	Chief Justice	Drug Court Judge	Sioux Falls
John Brown	Chief Justice	DUI Court Judge	Pierre
Nicole Drew	Chief Justice	Court Services Officer – 7 <sup>th</sup> Circuit	Rapid City
Bruce Hubbard	Chief Justice	Defense Attorney	Sturgis

**Term of Appointment:**

**Meetings:**

**Staff:** SCAO

## **Emergency Preparedness Committee**

**Mission:** Major disaster planning for situations such as the bird flu, tornado, flood or widespread blizzard.

**Membership:**

Circuit Judge Steven Jensen, Chair

Circuit Judge Bruce Anderson

Circuit Administrator Susan Compaan

Clerk of Court Cindy Marohl

Chief Court Services Officer Derrick Nedved

**Appointment:** Chief Justice

**Term of Appointment:** 2 years

**Meetings:** As needed

**Staff:** SCAO

## **Fine and Bond Committee**

**Mission:** Review and update the Fine and Bond Schedule

**Membership:**

Circuit Judge Patricia Riepel, Chair

Magistrate Judge Shawn Pahlke

Presiding Judge Warren Johnson

**Appointment:** Chief Justice

**Term of Appointment:** 2 years

**Meetings:** One meeting per year in early spring

**Staff:** SCAO Legal Counsel

## **Government Openness Task Force**

**Mission:** The Task Force will study open record and open meeting laws in South Dakota to ensure maximum public access to state government business.

### **Membership:**

Greg Sattizahn, Director of Policy and Legal Services, Unified Judicial System

Diane Best, Assistant Attorney General, Office of the Attorney General

Dale Blegen, publisher, DeSmet News

Jim Bolin, State Representative, Canton

Dave Bordewyk, general manager, South Dakota Newspaper Association

Pat Butler, managing editor, Rapid City Journal

Jonathan Ellis, journalist, Sioux Falls Argus Leader

Jason Gant, South Dakota Secretary of State

Tena Haraldson, director of communications and media relations, University of South Dakota

Joa Kafka, press secretary, Office of the Governor

Maricarrol Kueter, executive editor, Argus Leader

Shawn Lyons, executive director, South Dakota Retailers Association

Jack Marsh, president and chief operating officer, Al Neuharth Media Center, University of South Dakota

Al Novstrup, State Senator, Aberdeen

Bob O'Keefe, deputy state's attorney, Davison County

David Owen, president, South Dakota Chamber of Commerce and Industry

Dave Pfeifle, city attorney, Sioux Falls

Wade Pogany, executive director, Associated School Boards of South Dakota

Sara Rabern, public information officer, Office of the Attorney General

Bobbi Rank, assistant attorney general, state Department of Education

Mark Roby, publisher, Watertown Public Opinion

Lisa Rothschadl, chair, South Dakota Open Meeting Commission

Yvonne Taylor, executive director, South Dakota Municipal League  
Kevin Thom, sheriff, Pennington County  
Seth Tupper, editor, The Daily Republic, Mitchell  
Tony Venhuizen, director of policy and communications, Office of the Governor  
Tim Waltner, publisher, Freeman Courier  
David Wiest, deputy secretary, state Department of Revenue  
Bob Wilcox, executive director, South Dakota Association of County Commissioners  
Steve Willard, president, South Dakota Broadcasters Association  
Susan Wismer, State Representative, Britton  
Diane Worrall, executive director, South Dakota Association of Towns and Townships  
Terry Woster, public information officer, state Department of Public Safety

**Appointment:**

**Term of Appointment:** no term

**Meetings:** Until completion of work

**Staff:** Governor's office

## Interstate Compact for Adult Offender Supervision State Council

**Mission:** The Council shall fulfill the duties outlined in the Act to authorize South Dakota to participate in the Revised Interstate Compact for Adult Offender Supervision. This Act applies to parolees who are governed through Executive Branch functions and probationers who are governed through Judicial Branch functions, and the duties and tasks associated with the interstate transfer of these offenders have been historically and will continue to be shared between the Executive and Judicial branches of South Dakota State government.

**Membership:** Executive Director of the Board of Pardons and Paroles for the State of South Dakota shall be South Dakota's Compact Administrator and a member of the State Council. Other members of the State Council are as follows: the Director of Trial Court Services, a circuit judge, a state legislator, the Secretary of Corrections, a representative of a victims' group, and a state or local law enforcement officer.

<u>Board Member</u>	<u>Experience</u>	<u>Appointing Authority</u>
Mark Barnett	Circuit Judge	Chief Justice of the State Supreme Court
Denny Kaemingk	Department of Corrections Secretary	Governor
Krista HeerenGraber	Representative of a victims' group	Attorney General
Brian Zeeb	DCI	Attorney General
Rep. Joni Cutler	State legislator	Legislature's Executive Board
Nancy Allard	Deputy Compact Administrator, Trial Court Services Director	Chief Justice of the State Supreme Court

Ed Ligtenberg

Compact Administrator, Board of  
Pardons & Paroles

Automatic appointment

**Appointment:** The Director of Trial Court Services, appointed by the Chief Justice of the State Supreme Court; a Circuit Judge appointed by the Chief Justice of the State Supreme Court; a State Legislator appointed by the South Dakota Legislature's Executive Board; the Secretary of Corrections, appointed by the Governor; a representative of a victims' group appointed by the S.D. Attorney General; and a state or local law enforcement officer appointed by the S.D. Attorney General.

**Term of Appointment:** The individuals appointed to the positions of Executive Director of the Board of Pardons and Paroles, the Director of Trial Court Services, and the Secretary of Corrections shall be continuous members of the State council for the term that they are appointed to these positions.

Other members of the council shall serve terms of three years. Members are eligible for reappointment. Each member shall serve until their successor takes office, and, in the case of a vacancy, either at the end of three years or an interim vacancy, the appointing power shall make a subsequent three-year appointment.

**Meetings:** at least twice a year

## **Judges' Association**

**Membership:** All justices, circuit judges and magistrate judges are members of the Judges Association.

Circuit Judge Randall Macy, President

Circuit Judge Steven Jensen, President-Elect

Magistrate Judge Michelle Palmer-Percy, Secretary-Treasurer

**Appointment:**

**Term of Appointment:**

**Meetings:** Four times a year and at Bar Convention and prior to the Judicial Conference



## Judicial-Bar Liaison Committee

**Mission:** To improve communication and relations between the bench and bar.  
Organizational meeting Dec. 14, 1998.

### **Membership:**

Tom G. Fritz, Chair	Chief Justice David Gilbertson
Justice Glen Severson, Sioux Falls	Judge Glen Eng, Yankton
Judge Janine M. Kern, Rapid City	Judge Warren Johnson, Deadwood
Judge Kathleen Trandahl, Winner	Judge (Ret.) Marshall Young, Rapid City
Judge Patricia Riepel, Sioux Falls	Jane Wipf Pfeifle, Rapid City
James A. Powers, Sioux Falls	Mark J. Arndt, Sioux Falls
Thomas Frankman, Sioux Falls	William C. Garry, Sioux Falls
Terry L. Hofer, Rapid City	Gary D. Jensen, Rapid City
Craig A. Kennedy, Yankton	Donald P. Knudsen, Rapid City
David E. Lust, Rapid City	Richard W. Sabers, Sioux Falls
Stephanie E. Pochop, Gregory	Roy A. Wise, Aberdeen
James L. Waggoner	Lonnie Braun

**Appointment:** Chief Justice or State Bar President

**Term of Appointment:**

**Meetings:** Four times a year and at Bar Convention and prior to the Judicial Conference

## **Judicial Ethics Committee – State Bar**

**Mission:** Opinions as to the propriety of any act or conduct and the construction or application of any canon shall be provided by the committee upon request from any justice, judge or magistrate, except as to matters relating to judicial campaigns which shall be the exclusive jurisdiction of the Special Committee created in Rule 30. If the committee finds the question of limited significance, it shall provide an informal opinion to the questioner. If, however, it finds the questions of sufficient general interest and importance, it shall render a formal opinion, in which event it shall cause the opinion to be published in complete or synopsis form with the names of the persons involved excised. Likewise, the committee may issue formal opinions on its own motion under such circumstances as it finds appropriate. All opinions shall be adopted by a majority vote of the members of the Committee. If a majority vote cannot be obtained, no opinion shall be issued.

Both formal and informal opinions shall be advisory only; however, the Commission and the Supreme Court shall consider reliance by a justice, judge or magistrate upon the ethics committee opinion. Ch. 16-2.

**Membership:** Two circuit court judges and one magistrate judge. A chairperson shall be elected annually by a majority vote of the ethics committee. Ch. 16-2.

Circuit Judge Tony Portra, Chair

Circuit Judge Steven Jensen

Magistrate Judge Shawn Pahlke

**Appointment:** Selected at the annual judges association meeting.

**Term of Appointment:** Three years.

**Meetings:** As needed

## Judicial Qualifications Commission

**Mission:** The purpose of the commission is to investigate and hold hearings on complaints against a justice or judge and censure, remove or retire a justice or judge if warranted. Also present nominations to the Governor for all judicial vacancies. SDCL 16-1A-2.

### **Membership:**

<u>Commission Member</u>	<u>Appointing Authority</u>	<u>Representation</u>	<u>Residence</u>
Mark Roby	Governor	Citizen	Pierre
Scott Heidepriem, V. Chair	State Bar	Lawyer	Sioux Falls
Jeff Davis, Secretary	Judicial Conference	Presiding Judge	Rapid City
Bruce Anderson	Judicial Conference	Circuit Judge	Lake Andes
Tom Dravland	Governor	Citizen	Pierre
Stephanie Pochop	State Bar	Lawyer	Gregory
Kimberly Mortenson	State Bar	Lawyer	Ft. Pierre

### ***(Election for Chair pending)***

**Appointment:** (1) Two judges of the circuit court, elected by the judicial conference; (2) three members of the bar practicing law in this state, no more than two of whom may be of the same political party, appointed by the president of the state bar; and (3) two citizens who are not judges, retired judges or members of the state bar, and not of the same political party, appointed by the Governor.

**Term of Appointment:** Four years. Not more than two terms.

**Meetings:** Quarterly

## **Judicial Training Committee**

**Mission:** Created in 1981 to guide the in-state training programs for judges.

**Membership:**

Judge Robin Houwman, Chair  
Judge Mark Barnett  
Judge Doug Hoffman  
Judge Randall Macy  
Judge Cheryle Gering  
Magistrate Judge Shawn Pahlke  
Magistrate Judge Natalie Damgaard

**Appointment:** Chief Justice

**Term of Appointment:** Ongoing

**Meetings:** As needed

**Staff:** SCAO Judicial Branch Educator

## **Legal Services Committee, State Bar**

### **Mission:**

### **Membership:**

Thomas Fritz, Co-Chair, Rapid City  
Thomas Welk, Co-Chair, Sioux Falls  
Roxanne Giedd, Pierre  
Robert E. Hayes, Sioux Falls  
Chris Hutton, Vermillion  
Judge Robin Houwman, Sioux Falls (appointed by Chief Justice)  
Bob L. Morris, Belle Fourche  
J. Crisman Palmer, Rapid City  
Robert Riter, Pierre  
Eric C. Schulte, Sioux Falls  
Richard L. Travis, Sioux Falls  
Murl L. Woods, Rapid City

#### **Ex-Officio:**

Douglas P. Cummings, Sioux Falls  
Patrick W. Donovan, Mission  
Cheryl Hanna, Rapid City  
Thomas J. Nicholson, Sioux Falls  
Patrick G. Goetzinger, Rapid City  
Thomas C. Barnett, Jr., Pierre

### **Appointment:**

**Term of Appointment:** Until member resigns or an individual is elected.

### **Meetings:**

## **Legal Services Task Force**

**Mission:** Determine ways to improve access to legal services issues for those who are financially challenged.

**Membership:**

Tom Barnett, S.D. State Bar  
Doug Cummings, East River Legal Services  
Tom Fritz, Co-chair Legal Services Committee  
Pat Goetzinger, Project Rural Practice Task Force  
Cheryl Hanna, Access to Justice  
Robin Houwman, Circuit Judge  
Chris Hutton, Dakota Plains Legal Services  
Janine Kern, Circuit Judge  
Eric Schulte, East River Legal Services Board member  
Jim Seward, Governor's Office  
Theryl Three Stars Valandra, Dakota Plains Legal Services  
Kathleen Trandahl, Circuit Judge  
Tom Welk, Co-Chair, Legal Services Committee  
Lori Wilbur, S.D. Supreme Court Justice  
David Gilbertson, Chief Justice, S.D. Supreme Court

**Appointment:** by the Chief Justice

**Term of Appointment:** Until member resigns or an individual is elected.

**Meetings:** as needed until recommendations are determined.

## Mental Health Planning and Coordination Advisory Council

**Mission:** SDCL 27A-3-1.3 Functions of council. The council shall advise the Department of Human Services in developing and in the modification of any necessary state or federal mental health plans, and shall advise the department in influencing and achieving greater coordination of planning and service delivery efforts among the various federal, state, local, or private agencies involved in the mental health service delivery network, and shall continually work for needed program and service expansion and achievement of the highest possible quality service. The council shall serve as an advocate for all individuals needing mental health services within the state.

SDCL 27A-3-1.4. Additional functions of council. In addition to the council's functions provided in SDCL 27A-3-1.3 the council shall advise the Department of Human Services on policy related matters and on matters related to the allocation of federal and state funds to the mental health centers in the state and the South Dakota Human Services Center, on matters concerning regulation, staff requirements, administration, audit and record keeping, and services to be provided by mental health centers and the South Dakota Human Services Center. The council shall further advise the department upon matters concerning the department's duties as provided in this chapter.

### **Membership:**

Nancy Allard	Cathy Assid	Amy Iversen-Pollreisz
Robert Kean	Cindy Klein	Susan Kornder
Tim Loftesness	Duane Majeres	Amanda Lautenschlager
Cory Nelson	Rhonda Palm	Doris Schumacher
Bill Shroll	Phyllis Arends	Lynn Amdahl
Dawn Bultena	Mark Garry	Bernie Grimme
Ann Larsen	Barb Lefdal	Lorraine Polak
Doug Herrmann	Brandon Mills	Ramona White Plume
Brenda Traver	Sharon Sonnenschein	

**Term of Appointment:** 3 years

**Meetings:** The Mental Health Planning and Coordination Advisory Council meets quarterly unless otherwise determined by the council.

**Staff:** The Council is assigned to the Department of Human Services.

## **Self-Represented Litigant/Pro Se Litigation Committee**

**Mission:** The mission of the Pro Se Committee, appointed by the Chief Justice, is to provide leadership regarding Pro Se Litigation and necessary Pro Se forms, and to advise the Supreme Court on major administrative and procedural matters pertaining to Pro Se litigation.

### **Membership:**

Magistrate Judge Michelle Palmer-Percy, Chair

Presiding Judge Steven Jensen

Circuit Judge, Janine Kern

Magistrate Judge Shawn Pahlke

Circuit Administrator Kim Allison

Angelia Gries, Minnehaha County Clerk of Court

Cheryl Hanna, Director of Access to Justice (Advisory Member)

**Appointment:** Chief Justice

**Terms of Appointment:** 4 years

**Meetings:** Two times a year minimum and as needed

**Staff:** Staffed by SCAO



## South Dakota Council for the Interstate Commission for Juveniles (ICJ)

**Mission:** The Interstate Commission for Juveniles, the governing body of the Interstate Compact for Juveniles, through means of joint and cooperative action among the compacting states, preserves child welfare and promotes public safety interests of citizens, including victims of juvenile offenders, by providing enhanced accountability, enforcement, visibility, and communication in the return of juveniles who have left their state of residence without permission and in the cooperative supervision of delinquent juveniles who travel or relocate across state lines.

**Membership:** The Unified Judicial System Director of Trial Court Services shall be South Dakota's Compact Administrator and Commissioner, and a member of the State Council. Other members of the State Council are as follows: Deputy Compact Administrator, a circuit judge, a SD Department of Social Services ICPC representative, a state legislator, the Secretary of Corrections, Director of DOC Juvenile Services, a director of a regional juvenile detention center, a representative of a victims' group, and a state or local law enforcement officer.

<b><u>Board Member</u></b>	<b><u>Experience</u></b>	<b><u>Appointing Authority</u></b>
Nancy Allard	South Dakota Interstate Commission on Juveniles Commissioner	Chief Justice of the State Supreme Court
Kathy Christenson	Deputy Compact Administrator for South Dakota ICJ	Chief Justice of the State Supreme Court
Randall Macy	Circuit Judge, Fourth Judicial Circuit	Chief Justice of the State Supreme Court
Denny Kaemingk	Secretary, Department of Corrections	Governor
Doug Herrmann	SD Department of Corrections Director of Juvenile Services	Governor
Virgena Wieseler	Interstate Compact for Placement of Children (ICPC) – SD Department of Social Services	Governor
Nick Moser	South Dakota State Representative	Legislature's Executive Board
Lyndon Overweg	City of Mitchell Chief of Police	Governor
Amy Carter	Victim Representative from Children's Inn, Sioux Falls	Governor

Todd Cheever

Director of Minnehaha County  
Juvenile Detention Center

Governor

**Appointment:** The Director of Trial Court Services, appointed by the Chief Justice of the State Supreme Court; Deputy Compact Administrator, appointed by the Chief Justice of the State Supreme Court; a Circuit Judge appointed by the Chief Justice of the State Supreme Court; a State Legislator appointed by the South Dakota Legislature's Executive Board; the Secretary of Corrections, appointed by the Governor; a representative of a victims' group appointed by the Governor; a state or local law enforcement officer appointed by the Governor; a director of a regional juvenile detention center appointed by the Governor; Director of a Juvenile Services, appointed by the Governor; and a DSS ICPC representative appointed by the Governor.

**Term of Appointment:** The Legislative, Law Enforcement, Victim, and Juvenile Detention Center representative positions are three-year appointments. All others are appointed for the term they serve in their respective state positions.

Members are eligible for reappointment. Each member shall serve until their successor takes office, and, in the case of a vacancy, either at the end of three years or an interim vacancy, the appointing power shall make a subsequent three-year appointment.

**Meetings:** at least twice a year

## South Dakota Retirement Board

**Mission:** On July 1, 1974, South Dakota's 7 public retirement plans joined into a unified system controlled by an elected board and managed by one administrator. South Dakota had created one of the first consolidated multiple-employer public retirement systems in the nation.

### Membership:

Elmer Brinkman, Chair  
Represents County Commissioners

Laurie Gill  
Represents Elected Municipal  
Officials

Justice Steven Zinter, Vice Chair  
Represents Judicial Members

Steve Caron  
Represents Teachers

Bonnie Mehlbrech  
Represents Teachers

James Johns  
Represents Public Safety Employees

Matt Clark  
Represents SD Investment Council

Louise Loban  
Represents Board of Regents  
Employees

Dave Merrill  
Represents School Boards

Jilena Faith  
Represents Classified Employees

Sandy Zinter  
Governor's Appointee

Kathy "K.J." Peterson  
Represents County Employees

Karl Alberts  
Represents Municipal Employees

Eric Stroeder  
Represents State Employees

Laurie Gustafson  
Represents State Employees

Jason Dilges  
Governor's Appointee

James O. Hansen  
Represents Retirees

Rob Wylie, Executive Director  
S.D. Retirement System

**Terms of Appointment:** The regular term of office of a trustee is four years. The appointees of the Governor serve at the pleasure of the Governor. The term of the representative of the Investment Council is one year and he is appointed by the Investment Council.

**Meetings:** A minimum of twice a year.

**Staff:** Executive Director/Administrator of S.D. Retirement System

## Teen Driving Safety Task Force

**Mission:** To evaluate data, laws, and current practices regarding teen driving in South Dakota and provide recommendations for improving teen driving safety to the 2013 Legislature. The Task Force was established via HB1221 during the 2011 Legislative Session and appointment was contingent on the state receiving a grant to fund the activities of the task force.

### Membership:

Committee Member	Representing	Appointed by
Nancy Allard	Judicial Services	Chief Justice
Sen.		Legislative Executive Board
Sen.		Legislative Executive Board
Rep.		Legislative Executive Board
Rep.		Legislative Executive Board
		Secretary of Public Safety
	Parents	Secretary of Public Safety
	Advocates	Secretary of Public Safety
	Law Enforcement	Secretary of Public Safety
	Insurance Industry	Secretary of Public Safety
	Auto Clubs	Secretary of Public Safety
	Health Care	Secretary of Public Safety
	Indian Health Service	Secretary of Public Safety
	Driver Education	Secretary of Public Safety
	Higher Education	Secretary of Public Safety
	Public Schools	Secretary of Public Safety
	Dept. of Public	Secretary of Public Safety

## Safety

Dept. of Education      Secretary of Public Safety

Dept. of Health      Secretary of Public Safety

Dept. of  
Transportation      Secretary of Public Safety

**Appointment:** The task force may not exceed twenty members. The Executive Board of the Legislative Research Council shall appoint two senators and two representatives. The Chief Justice of the Supreme Court shall appoint a representative. The secretary of Public Safety shall appoint no more than fifteen members to the task force. The secretary's appointments shall include parents, advocates, representatives from law enforcement, insurance industry, auto clubs, health care, Indian Health Service, driver education, higher education, public schools, and representatives of the Department of Public Safety, the Department of Education, the Department of Health, and the Department of Transportation.

**Term of Appointment:** The Task Force dissolves after a report is submitted to the legislature

**Meetings:**

## Visitation Grant Advisory Group

The Visitation Grant Advisory Group allocates funds received by the Department of Social Services through Part D of Title IV (U.S.C. 651-669). This group was enacted through SB 12 during the 2011 legislative session. It replaces the committee originally entitled Visitation Enforcement Program Implementation Task Force.

### Membership:

MEMBER	APPOINTED BY
Robert Mandel, Circuit Judge, 7 <sup>th</sup> Circuit	Chief Justice
Patricia Riepel, Circuit Judge, 2 <sup>nd</sup> Circuit	Chief Justice
Robin Houwman, Circuit Judge, 2 <sup>nd</sup> Circuit	Chief Justice
Carla Bachand	Governor
Catherine Piersol	Governor
Greg Dean	Governor
Debra Watson	Governor
Representative R. Shawn Tornow	Legislative
Senator Mike Vehle	Legislative

### Appointment:

The advisory group is composed of three circuit court judges appointed by the Chief Justice of the Supreme Court, two members in good standing of the South Dakota Bar Association with experience in the law of domestic relations, custody, and visitation appointed by the Governor, Two at large members appointed by the Governor, and two legislators, one appointed by the speaker of the House of Representatives and one appointed by the president pro temp of the Senate.

The terms of the first advisory group will be staggered as to one, two or three year terms. After that, the term of each appointment is three years. No member may serve more than two consecutive three-year terms. The members may elect a chair from among the members.

**Meetings:** Annually, or as needed

**Staff:** Department of Social Services